



**NOTICE TO PROCEED**

13 November 2023

**UNIVERSAL COMMERCIAL CORP.**  
341 Taylo St., Pasay City


Dear Sir/Madam:


Pursuant to the Purchase Order/Service Contract No. 23-10-0741 dated 10/18/2023, you are hereby directed to proceed with the project, and complete the same within One Hundred Twenty (120) calendar days upon receipt of this Notice.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**JEFFREY UNABIA**  
AUTHORIZED REPRESENTATIVE

Date: 11/13/2023